

Project *Apis m.*

Habitat Program Manager Position Announcement

Project *Apis m.* is a 501(c)5 nonprofit organization founded in 2006. Project *Apis m.*'s mission is to fund and direct research to enhance the health and vitality of honey bee colonies while improving crop production. Project *Apis m.* (PAm) also builds programs to improve honey bee health such as best management practices and honey bee habitat programs. Project *Apis m.* 2.0 is a 501(c)3 nonprofit founded in 2017 to expand the reach of Project *Apis m.* to a new audience. The Bee & Butterfly Habitat Fund is a program of PAm 2.0. Project *Apis m.* is committed to creating a purposeful and intentional workspace for all employees and constituents. We are committed to inclusivity, learning, community, integrity, and humility.

Position Summary

The habitat program manager supports PAm's mission by managing the Seeds for Bees Program in California, liaising with the Bee & Butterfly Habitat Fund in the Midwest, and interacting with research efforts on honey bee nutrition and habitat. The habitat program manager engages with farmers and almond growers in California's central valley to recruit Seeds for Bees participants and to provide technical assistance to participants. This position represents Project *Apis m.* at national and regional meetings, providing an overview of all PAm's programs, promoting our mission, and recruiting habitat participants. The successful applicant will exhibit enthusiasm toward and dedication to serving the beekeeping industry and crop production.

Primary Responsibilities

- Managing the *Seeds for Bees* program in California, executing the strategic plan as it relates to habitat programs' growth and development
- Identifying and supporting research and implementation efforts on honey bee nutrition and pollinator habitat
- Representing Project *Apis m.* and Seeds for Bees at state, regional and national meetings through presentations and webinars.
- Engaging in fundraising activities for Project *Apis m.* and Seeds for Bees
- Working with the PAm and PAm 2.0 team to build cohesive programs
- Participating in PAm's current partnership projects and cultivating additional partnerships in the areas of supply chain, sustainable agriculture, pollination, beekeeping, grower, and crop networks
- Writing technical content articles for PAm and industry publications, contributing to the social media messaging plan

Desired Qualifications:

- Science Experience- a minimum of 3 years of relevant experience (or a degree in a related field with at least 2 years of experience)
- Topical Knowledge - understanding of honey bee, pollination, and agricultural resource management issues and challenges
- Facilitation and Coordination Experience – a demonstrated ability to effectively engage and organize various stakeholders to accomplish program goals.
- Analytical Skills – Demonstrated ability to use appropriate tools to report program outputs and outcomes and interpret analysis to improve the program.
- Strategic Thinking – demonstrated ability to think strategically about sustainability and growth of PAm's habitat programs.
- Problem Solving – Demonstrated ability to use critical thinking to seek out, identify, and communicate solutions to challenges as they arise.

- Technology-Proficiency with Microsoft suite, data visualization, project management and database software
- Grant Writing- Demonstrated experience in writing and securing state or federal grants, fundraising and donor relationships
- Communication Skills - Demonstrated written and verbal communication skills, presenting to a variety of audiences
- Adaptability – self-motivated ability to work independently and collaboratively with internal and external stakeholders under general guidance from director.

Preferred Experience*

- Experience working with honey bees
- Experience within the almond industry
- Experience working with growers and farmers
- Experience working with cover crops or habitat program implementation including seed mixes

** You need not have all these qualifications to apply, please highlight your experience in these area in your resume and cover letter*

This is a full-time, exempt position. PAm operates remotely, employee location is preferably in the west, ideally in California. Some travel is necessary.

Annual Salary range \$45,000-\$55,000. Benefits include Health Insurance and a matched 401K, paid holidays, vacation, and sick time. This position has potential to grow into a Directorship role, linking habitat work across regions and programs.

Start date is in January 2022

To apply please email cover letter, resume and three references in one pdf to our operations director at patty@projectapism.org No calls please. The position is open until filled.

Organization Websites: projectapism.org and beeandbutterflyfund.org